

<b>Basic Service Delivery Joint Working Group Annual Work Plan (July 2023- June 2024)</b>													
<b>Task</b>	<b>Responsibility</b>	<b>July</b>	<b>Aug.</b>	<b>Sept.</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>	<b>April</b>	<b>May</b>	<b>June</b>
<b>Core Activity I</b>	<b>Undertake Bi-Monthly BSD Joint Working Group Meeting including coordination meeting with other HD joint working groups</b>												
Prepare agenda	SDS in consultation with Co-chairs	X		X		X		X		X		X	
Undertake meeting	Co-chairs	X		X		X		X		X		X	
Prepare & share minutes	SDS	X		X		X		X		X		X	
<b>Core Activity II</b>	<b>Participate in quarterly Human Development pillar meeting</b>												
Provide input to agenda		X			X			X			X		
Participate in the meeting		X			X			X			X		
Provide comment/input to minutes		X			X			X			X		
Participate in sector annual review meeting					X	X							
Organize and participate in coordination meeting with joint sector working groups								X					
<b>Core Activity III</b>	<b>Participate in bi-annual BSDG Joint Review &amp; Implementation Support (JRIS) missions</b>												

Drafting of draft ToR for the pre-JRIS and JRIS missions	SDS in collaboration with COPCD				X						X		
Review and provide input of the ToR	BSD JWG members				X						X		
Finalization and sharing of ToR to regions	COPCD & SDS				X						X		
Undertake and participate in pre-JRIS mission including consultation with representatives of citizen's groups	BoFEDs and BSD JWG ESAP3 DPs ESAP3 MA				X						X		
Prepare JRIS agenda	SDS in collaboration with COPCD				X	X					X	X	
Review and finalize JRIS Agenda	BSD JWG					X						X	
Undertake and participate in JRIS mission (by ensuring that a dedicated session on sustainable	MoF, MoE, MoH, MoA, MoW, BoFEDs, Federal Implementers, BSD JWG					X						X	



